



**St. John the Baptist Mary Vianney – Parish Council Meeting Minutes
August 4, 2016**

7:00 – 8:00 Parish Offices

Preparation for this meeting

- Please read:** Previous meeting minutes and action items
- Please update:** On your action items or status of work in subcommittees
- Please do:** Note when the next meeting will take place (calendar of upcoming meetings attached). Contact either Kim McCarthy or Tess Mota in-between meetings with items of interest to discuss at the next meeting.

Council Members in Attendance

Pat Bradley	Steve Lynch	Tess Mota
Pat Draper	Kim McCarthy	Melissa Robichaud
Paul Lambert	Jason Macari	Fr. Ray Theroux
Patty Lambrou	Adam Mercier	

Call to Order

Prayer and Review/Approval of minutes – Minutes approved. Kim started the meeting off stating that she feels that things have been going well so far and feels people are engaged.

Old Business - Updates

Continuing issues brought forward and updates from committees

1 Committee Reports:

Youth/Young Adult update/debrief on youth cookout and other activities – Adam

- Cookout went very well. Over 50 showed up, and there were a good mix of ages there. The feedback has been positive. Two people asked to join the leadership team based on their experience at this event.
- This event aligns with a goal that was mentioned as part of the Youth Ministry report under the Ministry of Communal Life. This goal was to Provide avenues for adolescents to participate as members of the faith community and opportunities for the faith community to acknowledge, celebrate and value it’s adolescent members.
- Administrative issue – to whom do we submit receipts for payment? Fr. Ray and/or Denise.
- High School Leadership Team –. Consistently growing with new members. There was talk of doing more social events, and this may be an opportunity to coordinate with other youth groups, such as St. Philip’s to have a mixer, or interact with others. The name of our High School Leadership Team will need to be changed (it is the same as St. Phillip’s!).
- Looking forward – Regular local service opportunities – find an organization locally looking for help, build a relationship with, etc. Will have the Leadership Team at this week’s meeting, go and research organizations they are interested in and bring 2-3 back for the next meeting. Also looking at fund-raising opportunities and instituting a standing social event like a Back to School Mass with a dinner afterwards where the youth participate in the prep, serving, etc. The youth are also on board with staffing and helping at the Family Fun Day (would like T-Shirts!).
- Want to try to keep contact with the youth leaving for college. And there is also an age group of 20-30 that also need to be thought about.
- Engagement – focus next month for communication. To consistently get the word out about things and engagement. Going to Mass works with those who go to Mass, email is easy to ignore. Adam uses Remind. Perhaps consider Flocknote – parish-wide?



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- Training and researching what resources are available. Diocese of Providence has training and our Youth Ministry Committee should go through some training. The Safe Environment Training is online.
- Skype-group with those who have gone to college might be a good way to stay in contact.

Perpetual Adoration update on rollout, including review/discussion of the communications plan and renovation of the office – Jason, Martha Anne and Tess

- Communication plan – need to make sure we coordinate with others who are also planning events (e.g., Youth Ministry, Family Fall Festival) and swap the communication plan for Labor Day Weekend. Communication will be via bulletin, small videos (Bishop Baron), quotes on the screens at Mass, pamphlets on Adoration for parishioners, testimonies, table w/easel after Masses, etc. Adoration prayer perhaps recited together as a parish the weekends of the 10th and the 17th.
- Denis has helped to create collateral material for us to help with promoting Adoration and our invitations to Adoration. Everything being created we wanted to be consistent with the style/brand that currently exists for the web site and other parish outreach.
- Organizational structure – Two divisional leaders Maureen Parmenter and Tess. Need two more. We worked on our responsibilities for Divisional Leader and Hourly Coordinators. The Divisional Leader is responsible for Leading 6 Hourly Coordinators for a 6 hour block of time. The 6 Hourly Coordinators are assigned a one hour block of time for the 6 hours that the Divisional Leader is responsible for. So, there are 4 Divisional Leaders, and 24 Hourly Coordinators. The Hourly Coordinator is responsible for that one hour 7 days out of the week, ensuring that the hour they are responsible for Su – Sa are covered by at least one Adorer during the day and if at night we try to encourage 2 for safety reasons. We will also have substitution lists in case a person cannot make their assigned hours. We will have a Google Docs spreadsheet so the information is available to the Hourly Coordinators and Divisional Leaders will be the only ones to be able to edit the spreadsheet.
- Adorers will get a packet with a responsibilities document, and safety information, etc.
- Divine Mercy, Stations of the Cross, how to pray during Adoration, etc. will be materials we might have available outside of the Chapel on a small bookcase.
- On September 24 & 25 Fr. Villone will be at Masses to speak about Adoration. During the Masses we will be handing out the invitation to Eucharistic Adoration and will work with that list to schedule Adorers. Maureen stated there are 35 people she has who are consistent with coming to Adoration and we have had some people say they are looking forward to the start of Adoration.
- Would like to have an initial meeting for the Divisional Leaders and Hourly Coordinators and a yearly dinner thereafter for Divisional Leaders and Hourly Coordinators as well as Adorers.
- We are hoping to have the First Hour of Adoration after the 7am Mass on First Friday – October 7th.
- Renovations to start in the next week or 2 after room is cleaned out. A cathedral ceiling is planned, security issues such as video doorbell and keypad is being researched, lighting, parking, sidewalk outside, etc. Goal is to finish the room before the weekend with Fr. Villone. We have some people who have offered to do things, and some at reduced cost.

Annual Event update and needs assessment for Fall Family Festival – Patty

- Kathy Laverty created a letter and a receipt for donations for the Penny Social, or example. The letter will be handed out after Masses.
- Need more chair people for different booths or parking, etc.
- T-Shirts for volunteers/staff – White with SJV silhouette logo? Patty to check with B+M Printing or other vendor.
- We have a band – Mike Arico will be organizing. They want to be outside – need an event permit for



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this, one day special event license. Waiting to hear definitively from the police chief what the parameters are. Kim will get this information and share at the next Council meeting.

- Meeting next Thursday, and will start making announcements at Masses. Will bring the communication plan to the next Council meeting.

2 Parish Engagement update/debrief on photos, Paint Night and Divine Mercy Shrine retreat - Melissa

- Photos – 100-125 families have participated so far. Added more dates in September, the 15-17th 3-8 on Thurs/Fri and Sat 10-5. Will be added to the bulletin and is active on the web site. Kim will be available to be there for the beginning of each day. Melissa will send an email for volunteers to be at the Church
- Paint night went really well. 60 people attended. \$50 left over. This is in our pool of funds if we need it for anything else. There are people who asked to do it again. Could have one with younger kids involved. There was extra money collected as part of the original fee that was put into food, much of which didn't get eaten, so for a future even, that could be cut down on and could also help decrease the cost, especially for a family-type event.
- Divine Mercy bus trip – August 13th sign ups continue. Bus is ½ full. Hoping to get more to sign up next week. The length of the day might be a deterrent, however, these kinds of trips have been done in other parishes. People need to realize that for where the Shrine is, it really does need to be a full day trip.
- Fr. Ray wondered if the Divine Mercy priests or someone could come here and do a talk instead of going there. They do have priests that have done talks, so we could ask. Have a supper here, perhaps?
- For future planning, we are thinking of a Holiday service project and would like to have all the leaders of the individual ministries that exist get together for a meeting. There have been some challenges when trying to contact people for their ministry group's photos for the directory, some did not want to be photographed or have their ministry highlighted or publicized. Some decisions need to be made regarding people who are running ministries, that if they are using space in the church that the ministry should be open and available to all parishioners.
- Pat D asked about the Ministry Fair idea that was brought up. Will have a meeting first to reset expectations for ministries. Looking to further engagement around Eucharistic Ministers and Lectors – training and social event. How to refresh current ministries and perhaps add new ministries. Looking for members to join the committee. Social, Spiritual and Family activities. Would be good to do another Parish mission, and adult faith formation.

Discussion/New Business

Summary of Discussion

- 1** Initial discussion of fall/winter activities (including parish-wide service activity and potential change to Christmas donations) – Service Opportunities for the Parish:

November: Around Thanksgiving, a week or two before – Elijah Project (help make food, hand out in Prov, entire day on a Saturday), Providence Rescue Mission, Diocesan Social Ministries.

December: Children's Friend and Service – name, age of the child, gender, etc. buy gifts, etc. Adam shared a quote from Pope Francis's *Evangelii Gaudium* with the youth group – "Each individual Christian and every community is called to be an instrument of God for the liberation and promotion of the poor, and for enabling them to be fully a part of society. This demands that we be docile and attentive to the cry of the poor and to come to their aid" (187). Adam asked how they thought we as a parish did regarding outreach to the poor. The youth said we do a lot of good with tangible things, but they felt they missed the human connection. They want to interact with who they help. This is something we may want to keep in mind when we think about a parish-wide opportunity for service.



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- 2 October/November – We will have a planning meeting and discuss a meeting or way to obtain feedback from parishioners on how they feel about what we have done this year, etc.

Adjourn

Next Parish Council Meeting is on October 6th



St. John the Baptist Mary Vianney
Future Parish Council Meeting Dates, 2016

September						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31