



**St. John the Baptist Mary Vianney – Parish Council Meeting Minutes
July 7, 2016**

7:00 – 8:00 Parish Offices

Preparation for this meeting

- Please read:** Previous meeting minutes and action items
- Please update:** On your action items or status of work in subcommittees
- Please do:** Note when the next meeting will take place (calendar of upcoming meetings attached). Contact either Kim McCarthy or Tess Mota in-between meetings with items of interest to discuss at the next meeting.

Council Members in Attendance

✓	Pat Bradley	✓	Steve Lynch	✓	Tess Mota
✓	Pat Draper	✓	Kim McCarthy	✓	Melissa Robichaud
✓	Paul Lambert		Jason Macari	✓	Fr. Ray Theroux
✓	Patty Lambrou	✓	Adam Mercier		

Call to Order

Prayer and Review/Approval of minutes

Old Business - Updates

Continuing issues brought forward and updates from committees

- 1 Committee Reports:
 - Youth/Young Adult – Adam
 - Met all goals. HS leadership team met twice and had 18 kids sign up. One of the goals is to continue drawing people in. Talked about leadership and evangelization, and am in the process of looking for a leadership program. Did receive some information from Denis but has contacts at St. Philip’s parish as well and Steubenville. EWTN for Youth Ministry, YouCat and YouDo. Formal training about how to work with youth at the Diocese. Safe Environment training and sensitivity training.
 - We’d be volunteering, we need to do the safe training. When this starts on a regular basis we would have to be sure that the young adult volunteers get trained.
 - Cookout will be July 30th. The leadership team is working on this. Still looking for young adult volunteers, one per every 10 kids. The next meeting is the 13th and will start finalizing all of the plans for the cookout.
 - Would like to start doing some announcements at Mass. Two weekends of Mass announcements leading up to the event. Sign-ups will continue after Mass.
 - Steve Lynch offered help from the Providence Rescue Mission for cookouts – pulled pork, marinated chicken, etc. Offered as an option.
 - Hoping that people will go to Mass and attend the cookout afterwards.

Perpetual Adoration – Jason (via email)

- Last Thursday, June 23rd Martha Anne and Jason attended the Deanery meeting to give a talk on Perpetual Eucharistic Adoration. We were grateful



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to have Fr. Ray there to support us. There were 18 priests and deacons as well as Bishop Gelineau that came and we feel the presentation went well.

- We provided each person with a folder that had the adoration organizational structure, floor plan, map of the Catholic churches in the area, 2 articles on quotes of what Popes and Saints said about adoration along with references for further reading, and finally our contact information. With 20 minutes to talk, we seemed to have covered a lot. We assured them that we were not looking to take parishioners away from their parishes, but to provide the opportunity to everyone who does not know about adoration or either can't make it to their adoration hour at the times their church provides or wants a scheduled hour each week. We explained that we are hoping for it to be regional adoration because we need their help in promoting this so it can become perpetual.
- We requested their support in our plans to set up adoration. We explained the ways that they can support us such as, to allow us to put an ad in their bulletin, to speak for 2 minutes at the end of the masses on a given Sunday inviting their parishioners to visit the chapel, to allow us to put adoration on their website and/or put a poster up at the back of the church. We welcomed any ideas they had and we invited them to let people know that we have a committee and their parishioners are invited to be a part of.
- Overall, I believe this is a start. Once we have our commitment weekend, we will know how many hours the chapel will be opened. We will be putting the ads in the RI monthly, St. Mary's Abby and the Valley Breeze. It will be advertised on Relevant Radio which reaches hundreds of people.
- We need to start on the renovations soon so that the chapel will be ready to open on September 24th
- Tess provided additional information that the Committee has developed a communication plan and she will be reaching out to Denis Robichaud to discuss collateral materials and messaging on Perpetual Adoration for the bulletin, the screens in Church and for the website prior to Fr. Villone's visit. Fr. Ray and Deacon Paul should be involved in messaging and speaking about Perpetual Adoration as the Masses a couple of weeks prior to the commitment weekend. More details will be shared at the next Council meeting.
- Martha Anne and Tess have been working on the policies around Perpetual Adoration with the input from the committee and should have something to share at the next Parish Council meeting.

Annual Event – Patty – Fall Family Festival

- Steve connected Patty with Jason DaSilva, the person who runs an annual event at St. Pius. He gave us some guidelines.
- Our committee met to go over the information we were given. He gave us the idea to have one booth for money to exchange them for tickets. Then everything will be paid for with tickets so that no money is exchanged at the different booths. The people running the various booths will save receipts to be reimbursed by SJV. We do have the Sales Tax letter.



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- We looked at the layout in the church hall and started thinking about where various booths and activities will be. We will meet again next Tuesday. A few new people were able to make the meeting and more people are stepping up to help.
- Instead of having a raffle with items, Jason DaSilva suggested a 50/50 works better. We were thinking of having a mailing go out to parishioners to let them know about the Fall Family Festival, what will be happening and give them a chance to pre-order tickets around the end of August.
- We would like to put information in the bulletin as well, and use that as an opportunity to ask for donations, for supplies, the tent, etc. We can also let people know that if they do donate, we can add a sign with their name or company name if they would like.
- Our goal is to build community and not make money. If we cover expenses, that would be great. We are trying to get people to come to the parish who are not very active.
- Some free things offered would be good.
- The centralization of tickets and give some up front would be good.
- Jason DaSilva mentioned that there are sometimes push-cart vendors that show up unannounced and we may need to consider a police detail for the day. The Council did not think this was necessary, but since Kim is going to file a paper with the police department for the raffle, she will check to see if we need a special event license for the day and police detail.
- Also looking into T-Shirts – one for staff and one for attendees. Patty will get in contact with John Andrews.
- Committee thought about trimming the hours from 10-9 to 11-7. The Council thought it still might be good to go to 9pm. We were thinking about the potential for Rene’s band to come and play in the evening inside the church.

2 Parish Engagement – Melissa

- The photo appointments are coming along well for August and has plenty of people to host. We are looking to add another week in September.
- Paint Night is coming up and sign-ups are open. All payments are due by July 24th. There will be food and drinks there as well. \$25 per person is going to the paint company, \$10 per person is going to food and drink. We will be serving wine and beer. Christine Thompson is licensed to bartend events, so she is managing that. We can accommodate up to 70 people. If it’s a smaller group, we can manage the food ourselves.
- National Shrine of Divine Mercy Bus Trip – reservation with the Shrine. There are 500 other pilgrims showing up that weekend because they do a triduum for the Feast of the Assumption. The Shrine had several days for us to choose from but they didn’t work for us because one was a Sunday and the other was during the week. Steve secured a bus for us through Conway for 8am-8pm. \$85 per person for 40 – people. Do we think this may be too



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expensive? Not sure if the parish would subsidize any of this. Dinner will be at the Red Lion Inn at 4pm. There is a gift shop where people can get snacks at lunch time or we can inform people to bring something with them, a light lunch or snack. We will be starting sign-ups for this next weekend. If too many people sign up, we can look at setting up another trip. We can also ask people outside of the parish if it looks like we may not fill the bus.

Discussion/New Business

Summary of Discussion

1 Discuss Charter/By Laws document

- Melissa mentioned the age of council members and the Council agreed 18 and confirmed is probably the youngest to consider. We have the purpose of the Council listed as an advisory committee for Fr. Ray. Melissa also commented about communicating activities more than once per year. What was listed in the Charter was the minimum, we can certainly do more. The Ex-Officio members listed are Fr. Ray, Permanent Deacon and three Lay people in the parish. The last thing that Melissa brought up was voting; that there would be notice 90 days prior to any election of member of the Council.
- Kim added a statement about having the meetings open to whoever in the parish might want to come and listen.
- Might be good to have an announcement in the bulletin the Sunday prior to the meeting, we can the parish council meeting to the website calendar as well. Kim suggested that it might be good to open a meeting up specifically to solicit input from the parish on activities or offer a way to have parishioners ask the Council a question.
- How does the Council relate to the financial council in the parish? Maybe bring George in to talk about financial issues related to the financial workings of the Council or to help create a budget.

Adjourn

Prayer/Hymn

Next Parish Council Meeting is on August 4th



St. John the Baptist Mary Vianney
Future Parish Council Meeting Dates, 2016

May						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June						
Su	Mo	Tu	We	Th	Fr	Sa
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26	27	28	29	30		

July						
Su	Mo	Tu	We	Th	Fr	Sa
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August						
Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
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28	29	30	31			

September						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
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25	26	27	28	29	30	

October						
Su	Mo	Tu	We	Th	Fr	Sa
						1
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23	24	25	26	27	28	29
30	31					

November						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31