



**St. John the Baptist Mary Vianney – Parish Council Meeting Minutes
June 10, 2016**

7:00 – 8:00 Parish Offices

Preparation for this meeting

- Please read:** Previous meeting minutes and action items
- Please update:** On your action items or status of work in subcommittees
- Please do:** Note when the next meeting will take place (calendar of upcoming meetings attached). Contact either Kim McCarthy or Tess Mota in-between meetings with items of interest to discuss at the next meeting.

Council Members in Attendance

| | | | | | |
|---|---------------|---|--------------|---|-------------------|
| ✓ | Pat Bradley | ✓ | Steve Lynch | ✓ | Tess Mota |
| ✓ | Pat Draper | ✓ | Kim McCarthy | ✓ | Melissa Robichaud |
| ✓ | Paul Lambert | ✓ | Jason Macari | ✓ | Fr. Ray Theroux |
| ✓ | Patty Lambrou | ✓ | Adam Mercier | | |

Call to Order

Prayer and Review/Approval of minutes

Old Business - Updates

Continuing issues brought forward and updates from committees

- 1** Committee Reports:
 - Youth/Young Adult – Adam
 - High School Leadership Team and Youth Social Events
 - Eighteen kids signed up for the High School Leadership Team. Between recommendations, volunteers and people who were just pointed out. There will be an email that will go out that says they were selected for the team. Some seniors were accepted based on them being good role models and we will have them for a year.
 - Youth Ministry Committee met. Here are some of the decisions made:
 - High School Leadership Team is going to be responsible for most of the planning and administration of our first social event which will be a cookout. Seems a lot at first but we will have had a couple of meetings and this will be a team building activity. Giving them the responsibility to do something will encourage them to work together. They will act as the evangelists of this event. We'll be looking for young adult volunteers who want to be involved, good role models, to be there as older representatives that they keep eye on things.
 - Basic timeline, agreed to by the Committee – By this Sunday the High School Leadership Team members will be notified, by Wednesday June 15th hopefully heard back from them about setting up a regularly scheduled meeting. There will also be another Youth Ministry Committee meeting on the 15th to solidify parameters of the cookout. By the 17th want to have a meeting with the members of the High School Leadership Team. By July 10th looking to have the cookout.
 - Youth Minister – There should be a designated youth minister but we the volunteers on the committee said that we could hold off on this for now because right now the work is manageable with the committee members, it's still in a formative stage but it would be good to be an established group before moving ahead and would like to see it grow naturally. So as responsibilities increase more than what the committee may be able to handle, that would be when to solicit for a youth minister.



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Perpetual Adoration – Jason

- The dimensions of the room and staircase is small 15x18 feet including the cabinetry and cuts it down smaller.
- When we first talked about this we talked about different pieces from different people and put it together.
- The room hasn't been updated really other than a coat of paint. It's dated and really needs refreshing.
- Needs new windows and new outside door.
- Which way should the altar face? The wall between the church and that room or the one that faces the staircase which has the cabinetry on it. Does the Monstrance have to face a particular direction?
- Jason showed photos of St. Philip's Adoration room – altar, accessorized with signs and artwork and variety of reading materials.
- Another chapel in upstate NY was shown – the key is what they are doing in the room, stained glass in the windows, etc.
- The next chapel is in MarthaAnne's home town and the one down in Florida has a parking spot in front of it, and has access 24/7. On the back of the altar of this church is actually part of the Adoration chapel. The tabernacle has two sides.
- What are having a committee meeting on Monday and were thinking of a coat of paint and borrowed things. If we want to do this nicely, the room needs TLC. There is a list of things to consider that we will be going over at our meeting – paint, carpet, lighting, altar, cabinetry (potentially removed), chairs, etc. Need to decide how much to take the renovations.
- Paul stated that we don't need an altar. Devotion of adoration is different than the sacrificial part of Mass. There is a document that the USCCB came out with on the environment and adoration. In the document that the bishops put out they wanted to differentiate between the reserved Eucharist and the Eucharist that is celebrated. When we celebrate Mass, it is active, the Lord is becoming present and transformed in the moment, and is a communal meal. It is distinct and separate from the devotion of Eucharistic adoration. We cannot conflate those two things. That's why they called for a special space for it so that it is not confused. To use an altar can confuse the matter. Eucharistic adoration is a very unique devotion that requires its own space, and has its own theology which is why the bishops wrote the document. Paul will send the document.
- We need to find room for things to go that are in the room.
- Jason is asking to step back and look at this room as sacred space. It needs to be a little nicer.
- Adam – major renovations now and in the future having a more permanent space need to both be looked at. It would be helpful to have a few options for renovations to react to.
- The challenge is that we will be in the space for 2-3 years. Even if we can figure out a plan, get a capital campaign running for constructing a new space it will take 3 years or so at best. This room, although temporary, will be used for a while and it needs to be special. It doesn't have to cost a lot of money.
- We have 90 days to get this room ready so we do need to make some decisions.
- We will be working on PR over the summer. Tess will work with Denis on this to ensure branding is consistent with other materials created for St John Vianney outreach materials and website, etc.
- We have materials for processes and procedures which also will be branded for St John Vianney. There are various options for scheduling that we will work on with the committee.
- Paul mentioned New England Stained Glass. The owner, Jimmy Donovan has stained glass from many churches that have closed and is having trouble getting them off his hands. Maybe we could replace one of the windows in the room with stained glass.
- Deanery meeting – Jason and Martha Anne will go to the next meeting to talk for about 15 minutes to talk about our plan for Perpetual Adoration. We are looking for adorers for the parish, is the bulk of the message.



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Annual Event – Patty

- Name that was chosen was the Fall Family Festival and the date is confirmed for October 15, from 10-9pm
- Many booths and assignments were taken
- Web page and Facebook have the information
- Tax exempt forms were obtained for donations
- Kim asked if there was a list of things that need to be paid for upfront. Patty stated that the tent, pony rides, penny candy and food for the kitchen were costs that would need to be paid for, but other things we are hoping for donations.
- Fr. Ray asked about what will happen at 5pm when Mass starts. We were considering having an announcement for people to go up to Mass when it starts.
- Adam – Suggested creating an expected cost for a family of four that could be shared. Small fee for activities might be worth doing.
- One of the things that was also talked about at the meeting was to give each family member/child a ticket to do a couple of things for free.

2 Parish Engagement – Melissa

- Parish Directory
 - We have tried almost all available means to get the word out about the directory. A letter was sent to all parishioners, mass announcements were made and put on the website and in the bulletin. Despite that there are low sign-ups. In June 40 spots are filled out of 140. A few members will do another Mass announcement this weekend. A message will go on the screens before and after Mass.
 - Before and after Mass bulletin messages was an idea we saw at Paul's old parish in Miami and thought we could use this here.
 - Bring your personal schedule to sign up for one four hour session for sign ups.
 - Hoping to get fourth week in September.
 - People may be waiting until later in the summer to sign up
 - Want to get the message out that it is not only for families, but single people as well.
 - Example of the handout that will be available when people come for their photo appointments was . There is a stewardship prayer on one side and on the other upcoming events.
 - When people come to their photo shoot, Steve Lynch asked if there was something they could fill out to update their information, see if they want information about a ministry or donate online? Melissa stated that it was a good idea and she would work with Denis to create a form.
- "Face of the Parish" work is on hold until the fall after Parish Directory events are over and people coming back from vacation, settling and looking for things to do.
- Year of Mercy – The Shrine is projecting 500 people there on the weekend that we have chosen to go. We don't know how many people have interest and they were looking limit us at 25. A small bus will hold 40 people so we will go with that and hope to fill it. August 13th is the date that we have picked. I think we can offer 40 slots.
- Paint Night – July 29th 6:30-8:30; \$35 food and drinks, \$10 goes to paint studio. Parishoner invites will be 16 and older. There are also other paint nights that can be done for families and we can look at this as well if there is interest.
- Facebook – We are on Facebook. There were some unofficial pages and those pages will be rolled into the official one. Essentially there is a Youth Ministry page and a main one with all of our events. If anyone is interested in helping with the page and wanting to post information.
- Denis and Melissa visited Paul's old church – A meeting is held for new parishioners and a booklet is given out. Saint



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John Vianney has a similar booklet. They had a welcome table when they come in, a registration form, and other things. Greeter table is another idea.

Discussion/New Business

Summary of Discussion

- 1 Kim asked if the Council would review the charter/by laws that she drafted and send any comments on them before the next meeting. Things to consider when looking through it – term limits, etc. A key thing is the bylaws having voting having it consensus decision making. This is the way we have been working. The USCCB and other parish council documents were used in the drafting of the Council.
 - Jason asked if our relationship with other groups and leaders in the Parish. We are gung ho for events but there is no budget for it. How do we interface with the finance committee. We support, but don't supplant other leadership in the parish.
 - We are an advisory role to Fr. Ray. Three years would be good.
 - The committees are led by the members of the council. Is this something specified in the charter?
 - An idea for succession was that we do this on a rolling basis so that not all Council members leave at the same time. Staggered terms might be a good idea.

Adjourn

Prayer/Hymn

NOTE DATE CHANGE: Next Parish Council Meeting is on July 7th



St. John the Baptist Mary Vianney
Future Parish Council Meeting Dates, 2016

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